

SAMPLE Local Board Resolution

Grantee submits to Caltrans District Grant Manager as part of the Grant Agreement Package after Award and Prior to Agreement Execution (not required with application).

**《NAME OF AWARDEE》 RESOLUTION
NO. 《xxx-xxx》**

**RESOLUTION OF THE 《BOARD OF DIRECTORS》 OF THE 《NAME OF AWARDEE》
AUTHORIZING 《THE EXECUTIVE DIRECTOR OR SIMILAR》 TO EXECUTE
AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR
《THE NAME OF AWARDEE'S, TITLE OF CCLGP PROJECT》**

WHEREAS, the 《Board of Directors》 of the 《Name of Awardee》 is eligible to receive State funding for certain transportation related work through the California Department of Transportation;

WHEREAS, a Restricted Grant Agreement is needed to be executed with the California Department of Transportation before such funds can be claimed through the Clean California Local Grant Program;

WHEREAS, the 《Name of Awardee》 wishes to delegate authorization to execute these agreements and any amendments thereto (*ensure language in Resolution allows for the individual to execute the RGA and Amendments, and not just the submittal of the application package to the CCLGP. However, the resolution could allow for both*);

NOW, THEREFORE, BE IT RESOLVED by the 《Board of Directors of the Name of Awardee》, authorize the 《job title of the person authorized to sign and enter into a contract with Caltrans on behalf of the applicant, such as an Executive Director or City Manager》, or designee, to execute all Restricted Grant Agreements and any amendments thereto with the California Department of Transportation (*if authorizing application submittal, add that to this language*).

APPROVED AND PASSED this 《xth》 day of 《Month》, 2023 (*this would be the date the Resolution was passed*).



John Doe, Chair (*Signature from the governing board of the grant applicant*)

ATTEST:



Eileen Wright, Executive Director (*Signature of the person authorized to sign and enter into a contract with Caltrans on behalf of the grant applicant*)