Clean California Local Grant Program, Cycle 2

Application Workshop #3

April 11, 2023

Agenda

1. Meet the Team and Participant Engagement

2. Deeper Dive into the following 3 forms:

   a. Local Match Calculation Form

   b. Area Surrounding the Project Site and Relative Population Benefit to Underserved Communities Form

   c. Scope, Cost, and Schedule Workbook

3. Next Steps

4. Q&A

Application Resources Overview

First Application Workshop	March 15, 2023, 10 AM to 11:30 AM PDT Watch First Application Workshop on Youtube View Second Workshop Slideshow (PDF)
Second Application Workshop	April 3, 2023, 1 PM to 2:30 PM Watch Second Workshop on Youtube View Second Workshop Slideshow (PDF)

Cycle 2 Guidelines and Resources

- Program Guidelines (PDF) - updated March 2023
- FAQs (PDF) - updated April 2023
- Application Intake Form (DOC)
- Scoring Rubric (PDF)
- Standard Grant Agreement Template (PDF)
- Tribal Grant Agreement Template (PDF)
- Board Resolution Template (PDF)

Cycle 2 Application Instructions and Tutorials

- Application Instructions (PDF) - updated March 2023
- Local Match Tutorials:
  - START HERE: Determine the Half Mile Limit Around Your Project (PDF) - updated March 2023
  - Option 1: Area Median Income (PDF) - updated March 2023
  - Option 2: CalEnviroScreen 4.0 (PDF) - updated March 2023
  - Option 3: National School Lunch Program (PDF) - updated March 2023
  - Option 4: Healthy Places Index (PDF) - updated March 2023
  - Note, there is no tutorial on Option 5, because under this option, the local match requirement is

Local Match Calculation Form

Cycle 2 Application Form and Attachments

- Required for all applications:
    - Main Smartsheet Application Form
    - Project Outcomes Spreadsheet (XLXS)
    - Area Surrounding the Project Site and Relative Population Benefit to Underserved Communities Form (XLXS)
    - Narrative (DOC)
    - Scope of Work, Cost, and Schedule Workbook (XLXS)
    - Local Match Calculation Form (XLXS) (only optional for Tribal projects. Open form for details.)
    - Application Checklist (PDF)

https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program
CleanCA.LocalGrant@dot.ca.gov

LOCAL GRANT PROGRAM

FAQs on the Local Match Form

- Before you can determine your project's required local match, you first need to identify the ½ mile buffer around the project.

- The same Severity of Disadvantage option/definition needs to be used for all census tracts when determining a project's required minimum local match.

- If the community surrounding the project is considered underserved using multiple options, choose the option that best supports the community's status as underserved.

- Local match sources can be in-kind contributions, cash or a combination of both.

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Please submit questions in the chat regarding

the Local Match Calculation Form.

Area Surrounding the Project Site and Relative Population Benefit to Underserved Communities Form

Cycle 2 Application Form and Attachments

- Required for all applications:
  - Main Smartsheet Application Form
  - Project Outcomes Spreadsheet (XLXS)
  - → Area Surrounding the Project Site and Relative Population Benefit to Underserved Communities Form (XLXS)
  - Narrative (DOC)
  - Scope of Work, Cost, and Schedule Workbook (XLXS)
  - Local Match Calculation Form (XLXS) (only optional for Tribal projects. Open form for details.)
  - Application Checklist (PDF)

LOCAL GRANT PROGRAM

FAQs on the Area Surrounding the Project Site and Relative Population Benefit to Underserved Communities Form

- Use the same underserved definition for this form as you used in the local match form.
- If using Option 3, National School Lunch Program:
  - Instead of entering census tract numbers, enter school codes
  - Instead of entering census tract populations, enter school enrollment numbers
- The Local Match Tutorials can help you complete this form.
- To be eligible to apply, at least 75% of the area surrounding the project site must be underserved, and the project must be fully or partially located in an underserved community.

Please submit questions in the chat regarding the

Area Surrounding the Project Site and

Relative Population Benefit to Underserved Communities Form.

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LOCAL GRANT PROGRAM

Scope, Cost, and Schedule Workbook

Cycle 2 Application Form and Attachments

- Required for all applications:
    - Main Smartsheet Application Form
    - Project Outcomes Spreadsheet (XLXS)
    - Area Surrounding the Project Site and Relative Population Benefit to Underserved Communities Form (XLXS)
    - Narrative (DOC)
    - ⟶ Scope of Work, Cost, and Schedule Workbook (XLXS)
    - Local Match Calculation Form (XLXS) (only optional for Tribal projects. Open form for details.)
    - Application Checklist (PDF)

FAQs on the Scope, Cost, and Schedule

- Follow the instructions **– not a designated tab; located throughout entire workbook**.
- Required for all projects.
- Don't need to fill out all the tabs **– fill out what is applicable to your project**.
- One workbook for both infrastructure & non-infrastructure, but different tabs.
- Don't fill out shaded cells **– auto-calculations**.
- Round amounts to the nearest thousands.
- Check your work.

Please submit questions in the chat regarding the Scope, Cost, and Schedule Workbook.

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Next Steps

- Submit additional questions to CleanCA.LocalGrant@dot.ca.gov.

- In approximately 1 week, recording of this meeting and slides will be posted at: https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program.

- CCLGP Team might update the FAQ and instructions again based on questions and comments received.

Next Steps

Milestone	Date
Call for Projects	February 14, 2023
Application Workshops	March through April 2023
Application Due Date	April 28, 2023 at **5 PM PDT**
Award Announcement	August/September 2023
Project Completion Date	June 30, 2026

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LOCAL GRANT PROGRAM

What questions do you have?

Important Links

- The Clean California Local Grant Program webpage: https://cleancalifornia.dot.ca.gov/local-grants/local-grant-program

- Join our mailing list to receive information on the Local Grant Program: https://lp.constantcontactpages.com/su/BX4kgoT/CleanCALocalGrant

- Overall Clean California Program website: www.cleancalifornia.dot.ca.gov